



Transforming the volunteer journey



Getting Started

Getting started learning comprises of a combination of different topics that aims to introduce new volunteers to their role and give them the basic information and skills they need to get started. The learning includes the way we work together, our key policies and the support available to them. Different roles are required to complete a different combination of topics. This is explained in more detail in the table below.

This learning needs to be completed before their full appointment can be made and they need to complete the learning as soon as they can and within five months of joining your team. This really is plenty of time, as each topic will only take them around 30 minutes to complete.

Getting started learning consists of a combination of the following (depending on their role):



Essential information

Essential Information provides the key information they need to know to help them get started as a volunteer in with scouting



Safety

Doing things safely is fundamental to everything we do in scouting. This safety training needs to be completed by everyone who holds an appointment in scouting and ensures that they understand their responsibilities for keeping everyone in scouts safe and how to assess and manage risk.



Safeguarding

This learning needs to be completed by everyone who holds an appointment in scouting and ensures that they stay up-to-date on safeguarding practice and understand their responsibilities as a member of scouts.



Tools for the role

This learning is for those who hold a section facing role in scouting. The learning covers the basic information on being a leader with a section and some practical help to get started in the role.



Being a trustee in scouting

This learning is for those who hold a manager or supporter role in scouting. It covers the key information about your role, areas of responsibility and where you can find further information and support.



General Data Protection Regulation

GDPR training needs to be completed by everyone who holds an appointment in scouting. It covers the basic information that you need to know in relation to the General Data Protection Regulations.



Being a trustee in scouting

Trustee Introduction training needs to be completed by everyone who is a member of an executive committees in scouting. It provides information on current regulations, your role in managing a charity and your legal responsibilities as a trustee.

Who needs to complete what learning....

Section team members

(that's section leaders, assistant section leaders and section assistants):

- 1 Module 1: Essential Information
 - 2 Safety
 - 3 Safeguarding
 - 4 Module 3: Tools for the role (section leaders)
 - 5 The General Data Protection Regulation Awareness
and, if you also sit on an executive committee (at any level) you also need to complete:
 - 6 Introduction to being a trustee
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Lead volunteers

(that's group scout leaders and district commissioners):

- 1 Module 1: Essential Information
 - 2 Module 2: Personal Learning Plan
 - 3 Safety
 - 4 Safeguarding
 - 5 Module 4: Tools for the role (managers)
 - 6 The General Data Protection Regulation Awareness
and, if you also sit on an executive committee (at any level) you also need to complete:
 - 1 Introduction to being a trustee
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Trustees

(that's executive committee officers and executive committee members):

- 1 Module 1: Essential Information
 - 2 Safety
 - 3 Safeguarding
 - 4 Introduction to being a trustee
 - 5 The General Data Protection Regulation Awareness
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Supporters

(that's assistant district commissioners, scout activity support managers etc.):

- 1 Module 1: Essential Information
 - 2 Safety
 - 3 Safeguarding
 - 4 The General Data Protection Regulation Awareness
and, if they sit on an executive committee (at any level) they also need to complete:
 - 5 Introduction to being a trustee
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You can access the learning at
www.southlondonscouts.org.uk/getting-started



What happens next?

Get their learning signed off...

At the end of each short module the learner is presented with an on screen certificate to show that they have completed the learning. Please ask your new adult to take a copy of this – either print it, take a photo of the screen, screenshot it or screen capture it – and pass each one on to their welcome buddy who can then arrange for their learning record, on compass, to be updated.